



# Keeping children safe

## A toolkit for child protection

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- All children have a right to be protected from harm and have their welfare promoted.
- Child abuse is a global problem – those in contact with children through their work must be equipped to recognise and respond to issues of abuse so they can ensure their protection.
- The toolkit has been developed by the Keeping Children Safe Coalition, a group of aid and development agencies that came together with the National Society for the Prevention of Cruelty to Children (NSPCC) to share experience and knowledge on child protection.
- The toolkit identifies a common approach to child protection, which can be adopted globally.

*Keeping Children Safe: A Toolkit for Child Protection* will help agencies to:

- recruit staff safely
- strengthen policies and procedures that prevent abuse within agencies – help them deter, detect and respond to abuse
- increase staff confidence to deal with child abuse concerns when they arise
- create child safe environments
- keep children safe beyond agency boundaries
- ensure increased protection for children around the world
- integrate child protection into all areas of operation.

The toolkit is based around agreed standards that require staff and other agency representatives to receive an appropriate level of training, information and support to fulfil their roles and responsibilities to protect children.



# About this toolkit

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## Structure

*Keeping Children Safe: A Toolkit for Child Protection* is a comprehensive pack of materials for people working in child protection across the world. The toolkit aims to support agencies at international, national and local levels put these standards into practice. It has five components:

- **Tool 1 – Keeping Children Safe: Standards for Child Protection**, a book which explains what the basic standards should be for all organisations working in child protection across the world
- **Tool 2 – Keeping Children Safe: How to Implement the Standards** (the How to Guide) provides guidance and activities to help you and your organisation meet those standards
- **Tool 3 – Keeping Children Safe: Training for Child Protection** offers a pack of flexible training exercises and materials to help you and your organisation train staff to meet the standards. It also contains additional workshop materials that are targeted at staff with particular roles, for example, management, emergency relief, child sponsorship and programming.
- **Tool 4 – A DVD** of scenarios and discussion from agency staff and children across the world to support and help with training
- **Tool 5 – A CD Rom** to support and help with training and implementation of standards. The CD Rom contains all the training materials, trainer's notes, exercises, activities, sample forms and templates that will be really useful when you're implementing the standards in your organisation. It also contains some sample training programmes and additional training workshops for you to adapt.

The toolkit is available free to any of the Keeping Children Safe Coalition agencies, their partners, and NGO umbrella agencies that are willing to distribute it. NGOs, INGOs and not-for-profit agencies can obtain up to 10 copies free. Other private, commercial, north-based, academic or independent agencies or consultants will be charged £75.00.

To order *Keeping Children Safe: A Toolkit for Child Protection*, please email [publications@keepingchildrensafe.org.uk](mailto:publications@keepingchildrensafe.org.uk) with the following details: your name, job title, organisation, full postal address and telephone number. Please also state your organisation type, eg, NGO, INGO, coalition, south-based, north-based, not-for-profit or commercial. Costs of postage may be requested for multiple copies or international despatch.

Further copies of the Keeping Children Safe Toolkit and other information can be downloaded in electric format from the Keeping Children Safe website [www.keepingchildrensafe.org.uk](http://www.keepingchildrensafe.org.uk)

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The details of your organisation and services received will remain confidential. All records are held in accordance with the Data Protection Act 1998. However, your organisation may be on our mailing list and you may be sent information regarding child protection training events, publications and products deemed as relevant. If you do not wish to receive further information please email [publications@keepingchildrensafe.org.uk](mailto:publications@keepingchildrensafe.org.uk)

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## The standards

### Standard 1

A written policy on keeping children safe

### Standard 2

Putting the policy into practice

### Standard 3

Preventing harm to children

### Standard 4

Written guidelines on behaviour towards children

### Standard 5

Meeting the standards in different locations

### Standard 6

Equal rights of all children to protection

### Standard 7

Communicating the 'keep children safe' message

### Standard 8

Education and training for keeping children safe

### Standard 9

Access to advice and support

### Standard 10

Implementation and monitoring of the standards

### Standard 11

Working with partners to meet the standards

